# International Student Exchange

## Information Sheet 2016-2017

| International Department Office | Jerusalem School of Business Administration  
The Hebrew University of Jerusalem (HUJI)  
Mount Scopus Jerusalem 91905, Israel  
Phone: +972-54-200-8839  
http://bschool.huji.ac.il/en/Academic_Programs/Student_Exchange  
bschoolexchange@mail.huji.ac.il |
|---|---|
| Director of International Programs | Prof. Orly Sade  
orlysade@huji.ac.il |
| Manager of International Programs and incoming exchange coordinator | Mr. Yos Jacobs  
yosef.jacobs@mail.huji.ac.il |
| Contact: outgoing exchange coordinator | Mrs. Tal Even  
taleven@savion.huji.ac.il |
| **Academic Calendar** | **Undergraduate:**  
Fall Semester- Sep. 25, 2016 - Jan. 29, 2017  
Spring Semester - Feb. 19, 2017 - Jun. 28, 2017  
(Full calendar+vacations & holidays: HUJI, RIS - both relevant)  
**Graduate:**  
Fall Semester- Oct. 30, 2016 - Jan 29, 2017  
Spring Semester- Feb. 27, 2017 - Jun. 28, 2017  
(Full calendar+vacations & holidays: HUJI, RIS - both relevant) |
| Nomination deadline (by institution) | Fall Semester  
April 15, 2016 |
| Application deadline (by student) | Spring Semester  
May 30, 2016 |
| Hebrew language instruction course (“Ulpan”) | Pre-Fall Semester: Aug. 30 - Sep. 22, 2016  
Pre-Spring Semester: Jan. 24 - Feb. 16, 2017  
for more info please visit:  
https://overseas.huji.ac.il/hebrew  
*This must be paid for separately* |
Registration and enrollment
We require the exchange dept. of every university to send us an initial nomination letter with students contact info. After we receive your nomination, an e-mail will be sent directly to the nominated students containing information about the school, required documents, housing etc. International students will be offered to purchase life insurance through HUJI, or can choose to provide their own insurance policy in advance.

Programs and Courses
Exchange students will be able to choose their courses from 2 faculties:
1- The School of Business Administration
2- The Rothberg International School (RIS)
Further details about courses will be provided to nominated students.

Credits and course load
Students should attend 4-5 courses (12-15 credits) in accordance with home institution’s approval and requirements.

Grade Scale and Credits

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A+</td>
<td>95-100</td>
</tr>
<tr>
<td>A</td>
<td>88-94</td>
</tr>
<tr>
<td>A-</td>
<td>85-87</td>
</tr>
<tr>
<td>B+</td>
<td>82-84</td>
</tr>
<tr>
<td>B</td>
<td>78-81</td>
</tr>
<tr>
<td>B-</td>
<td>75-77</td>
</tr>
<tr>
<td>C+</td>
<td>72-74</td>
</tr>
<tr>
<td>C</td>
<td>68-71</td>
</tr>
<tr>
<td>C-</td>
<td>65-67</td>
</tr>
<tr>
<td>D</td>
<td>60-64</td>
</tr>
<tr>
<td>F</td>
<td>0-59</td>
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<tr>
<td>W</td>
<td>withdrawal</td>
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<tr>
<td>WF</td>
<td>failure</td>
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<tr>
<td>ActP</td>
<td>Active Particip.</td>
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<tr>
<td>Exemp</td>
<td>Exempt</td>
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</tbody>
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For more detailed Grade Scale and Credits information please visit [this page](#).

Language of Instruction
In the Business school, there will be approximately 8 courses taught in English per semester (Graduate and Undergraduate). In RIS, all courses will be taught in English.

Services available to exchange students
- The International dept. at the Business School provides student advising and support from day 1 (nomination) and throughout the entire exchange term.
- RIS will provide support on all admin. and registration issues.
- The Office of Student Activities (OSA) is responsible for organizing diverse extracurricular programs specifically designed to introduce students to the Land of Israel – its people, geography, culture and politics. The many exciting events, tours and activities that complement the academic program allow participants to see the country from new angles and provide them with a comprehensive, memorable Israel experience.
| Housing | Students will be able to choose to live in the Student Village (cost is approx. 600 euro/month). An application for housing will be sent to nominees. It is strongly recommended to choose this option.  

*Students must bring or purchase blankets, sheets, pillowcases, towels, and pillows as they are not supplied. |

| Facilities on-Premise of Student Village (Droms) | Restaurant, Bar, free wifi access, Student’s lounge, laundromat, convenience store. 2 minute walk to shopping center, bus and light-rail stations. |

| Student Visa | All students who are planning to arrive in Israel for an exchange term must acquire a multiple-entry A/2 student visa from the Israeli Consulate in their country of residence. |

| Arrival Date | We recommend student’s arrive 2-3 days before classes begin. |

| Orientation Day | Students will be required to attend an orientation session and will be informed about it prior to their arrival by the International Office. |

| Buddies | The Buddy program is a new initiative in which we will assign local Business Administration students to accompany our incoming exchange students during their term in Israel. |

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**We look forward to welcoming you in Jerusalem!**

Prof. Yishai Yafeh - Dean, Jerusalem School of Business Administration  
Prof. Orly Sade- Director of International Programs  
Mr. Yos Jacobs - Manager of International Programs